

First Name:

Last Name:

Student ID Number:

Full Time

Part Time

Full Program Name:

Degree:

Reason for Original Withdrawal

Time Limit (Withdrawn in Good Standing)

Other – Please Specify:

Reason for Re-admission

Re-admit to Defend – Proposed Defence Date:

Please note: Re-admission will be for the term in which your proposed defence date will take place (e.g. October defence, re-admission will be for Fall term, effective September 1)

Re-admit to continue in program

Start Date: September 1

January 1

May 1

Student Signature

Date:

Departmental Comments and Approval

If the department approves the student to continue in program, please specify which courses and milestones (e.g. Comprehensive Exam, Thesis, etc.) are required for degree completion:

Supervisor Signature
(if applicable)

Date:

Dept. Approver Signature

Date:

- Once the form is complete and submitted to your department, the Graduate Administrator will submit it via Service Request to the School of Graduate Studies
- When submitted, students should pay **\$150.00** CDN on their Student Account and the re-admission fee will be connected to the payment
- Once the readmission fee is paid, the form will be reviewed for approval by the Associate Dean
- Re-admission to defend is for one term only and a date for the defence is required
- The re-admission will be back-dated to the first date of the term

Re-admission Fee \$150.00 CDN

Please note – in addition to the re-admission fee:

1. Students who are re-admitted to defend are required to pay the re-admit to defend tuition fee and no supplementary fees will be charged;
2. students who are re-admitted to their program, are required to pay the current tuition and supplementary fees.

**Once this form is fully complete, please submit via Service Request
Application for Re-Admission– R0019**