**SCHOOL OF GRADUATE STUDIES**

**Conditions of Admission**

**Request for Exception**

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| The purpose of the form:* To request an exception to the condition(s) outlined in the offer of admission.
* This form should be completed by the department or program office.
* Upload the completed form to SLATE with other Condition Clearing documents.
* All forms should be completed in accordance with the regulations outlined in the Calendar of the School of Graduate Studies.
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| **STUDENT INFORMATION** |
| **FIRST NAME** |  | **FAMILY NAME** |  | **STUDENT NUMBER** |  |
| **FULL-TIME** |  | **PROGRAMME** |  | **DEGREE** |  |
| **PART-TIME** |  |
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|  | **Type of Request** |
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| **Exemption:****□** English Language Proficiency**□** Official Documentation/Transcripts□ Bachelor’s Degree Completion□ Master’s Degree Completion □ Official Translations of Transcripts |  |

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 **Notes:*** Please indicate the rationale for the request within the statement on page 2.
* Attach supporting documents as applicable.
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| **STATEMENT BY GRADUATE CHAIR / GRADUATE ADVISOR / DIRECTOR** |
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| **DATE** |  | **PRINTED****NAME** |  | **SIGNATURE** |  |
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| **REVIEW AND DECISION OF THE SCHOOL OF GRADUATE STUDIES** |
|  |
| **DATE** |  | **PRINTED****NAME** |  | **SIGNATURE** |  |