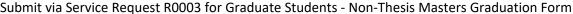
## School of Graduate Studies

## Non-Thesis Clear to Graduate Form

**Updated June 2023** 



McMaster University

Submit via Service Request R0003 for Graduate Students - Non-Thesis Masters Graduation Form					
Student Information					
Student Number:					
First Name:  Last Name:  Academic Program Code (e.g., GENME):  Academic Plan Code (e.g., MANENGMEME):  Convocation Ceremony Deadline Dates					
			Refer to the Sessional Dates in the Gradu must complete your degree requirement		
			Convocation Ceremony Preference:	Fall Convocation	Spring Convocation
			Courses and Milestones		
			Effective Date that all Courses were con	npleted (e.g., 2022/12/3	31):
Are there any missing Grades or Milesto	ines?				
Yes No					
If yes, please include the details below a	and list each missing rec	quirement:			
Missing Grade(s) (e.g., 2229, SEP 727 an	d 772):				
Name of Milestone(s) (e.g., PROJ):					
Formal Description(s) (e.g., Scholarly Pa	per):				
Effective Date for Completion of Milesto	one(s):				

## **Department Sign-off**

Additional Comments (if needed):

Signature of Supervisor (if applicable):

Date of Supervisor signature (e.g., 2022/12/05):

**Signature of Department Approver:** 

Date of Department Approver signature (e.g., 2022/12/20):

Notes:

- 1. Please run the Academic Advisement Report for the student before submitting this form. If the academic requirements on the Advisement Report do not match the requirements in the <a href="mailto:Graduate Calendar">Graduate Calendar</a>, please email <a href="mailto:sgsrec@mcmaster.ca">sgsrec@mcmaster.ca</a>. You are not required to attach the Advisement Report to the Service Request but appreciate using the form fields above to note any additional details to support the Clear to Graduate request.
- 2. The latest Effective Date noted on the form will be used as the Clear to Graduate date. Students are expected to pay tuition until that date.
- 3. If the student's Academic Plan needs to be corrected, please include the correct plan in the box above.
- 4. This form can be used for Non-Thesis Master's and Graduate Diplomas (GDIP).