**  
School of Graduate Studies**

**Condition Clearing Checklist**

**Updated July 2022**

Please include this checklist as a cover sheet for the submission of condition clearing documentation

Student ID Number

First Name

Family Name

Admit Term

Program

Plan

Degree

Documents   
enclosed English Language Proficiency   
 Official Documentation/Transcripts  
 Bachelor’s Degree Completion  
 Master’s Degree Completion  
 Official Translations of Transcripts

Program   
confirmation All documents enclosed are official, **electronic** documents received directly from the issuing institution, and not provided by the student.  
OR  
 All documents enclosed are **scans** of official, hard copy documents received directly from the issuing institution, and not provided by the student. The original, hard copy documents are held in the program office.