

# URKUND

# Brightspace

# Instructor Guide

## Guide for Instructors

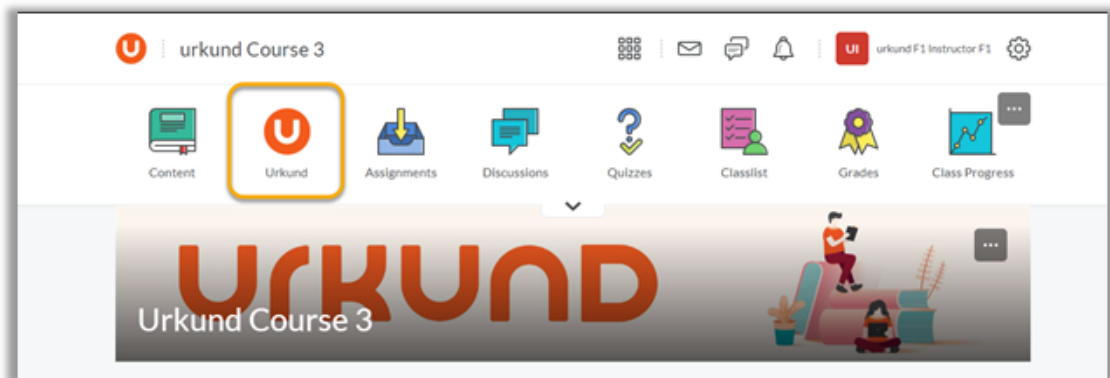


### About Urkund Integration with Brightspace

Urkund can be added to an institutional LMS through an API integration. The integration allows the institution Admin User(s) access to the Urkund tool features through their LMS without having to make changes to the LMS properties. Brightspace institution Admin User(s) can add the Urkund tool to their Brightspace instance, making it available to instructors as a pre-configured tool for their courses.

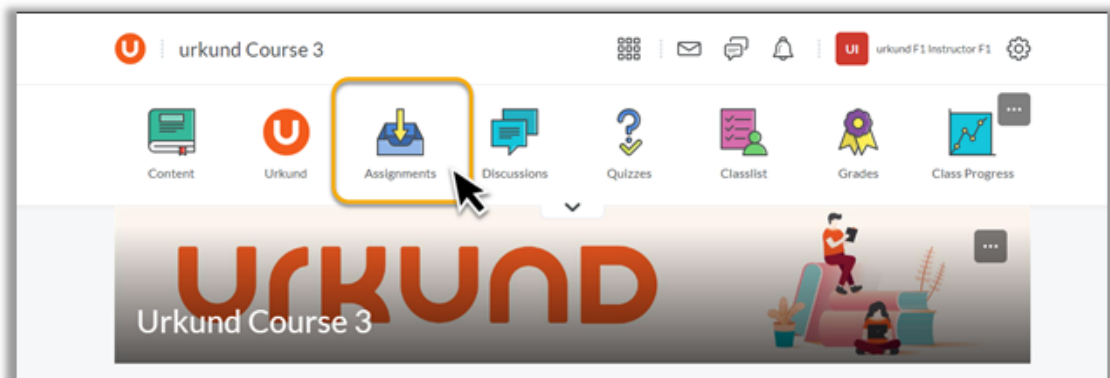
## Assignment Creation Instructions

The Urkund tool should be added to your course Navbar by your institution's LMS Admin. If you do not see it, please contact them for more assistance.

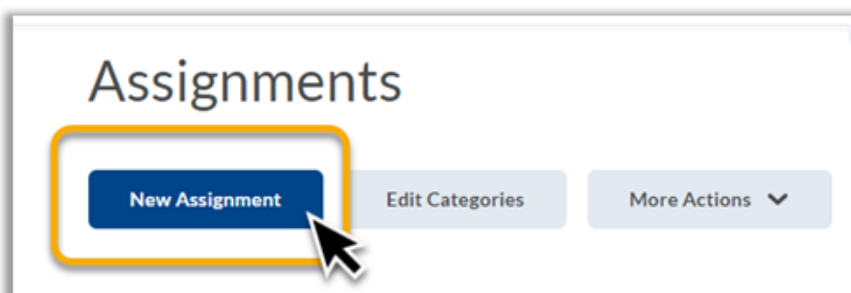


## Creating an Assignment with Urkund

Creating an assignment with the Urkund tool is very simple. Begin by going to your course and selecting the Assignments icon in your Navbar.



In the Assignment page, Select 'New Assignment'.



**Now the 'New Assignment' page will appear as it normally would in Brightspace. There are 3 things you need to review for a new assignment when using the Urkund tool:**

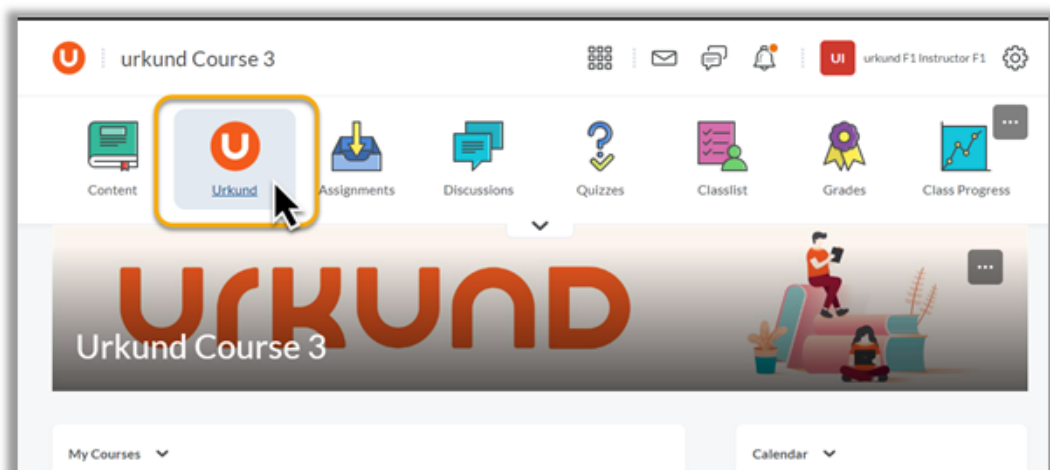
1. Check to verify that 'Submission type' selected is 'File submission'
2. Decide how many 'Files Allowed Per Submission' for the assignment. Best practice is to choose 'Unlimited'. This permits for rough drafts etc.
3. Decide how you want this assignment to store each student's submission. Best practice for this option is to select 'All submissions are kept' – again to allow for rough drafts and encourage discussions between instructor and student.

The screenshot shows the 'New Assignment' page in Brightspace. The 'Properties' tab is selected. The 'Submission type' dropdown is set to 'File submission' (highlighted with a yellow box and a red circle with the number 1). The 'Files Allowed Per Submission' section has 'Unlimited' selected (highlighted with a yellow box and a red circle with the number 2). The 'Submissions' section has 'All submissions are kept' selected (highlighted with a yellow box and a red circle with the number 3). A yellow speech bubble points to the 'Files Allowed Per Submission' and 'Submissions' sections, stating: 'These two options are up to you as an institution to decide.'

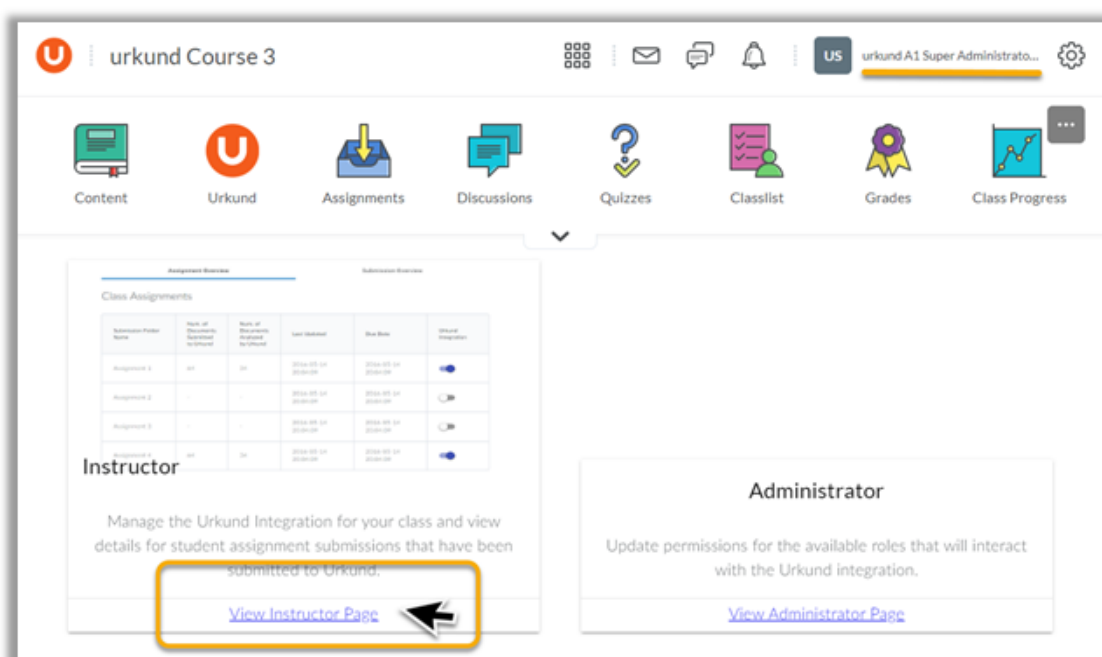
Once you have finished creating your assignment, remember to select 'Save and Close'.

## Turn on the Urkund Tool for an Assignment

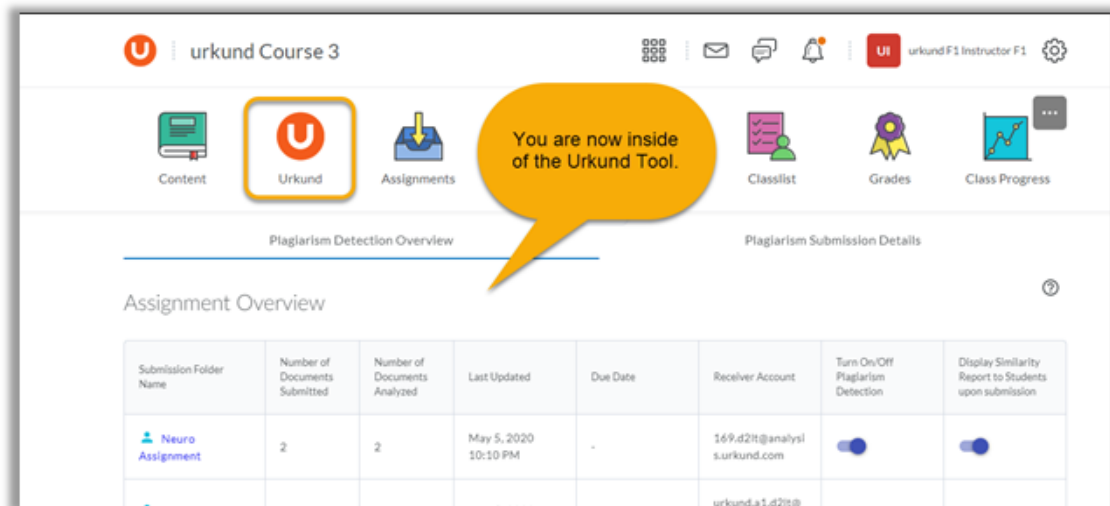
Open your course and select the 'Urkund' link in your Navbar. Note: Each institution will choose how the Urkund link appears in your Navbar. Be sure to check with your LMS Admin if you cannot find it.



Several page options may appear based on your assigned roles in Brightspace. If you have more than one option, select 'View Instructor Page'.

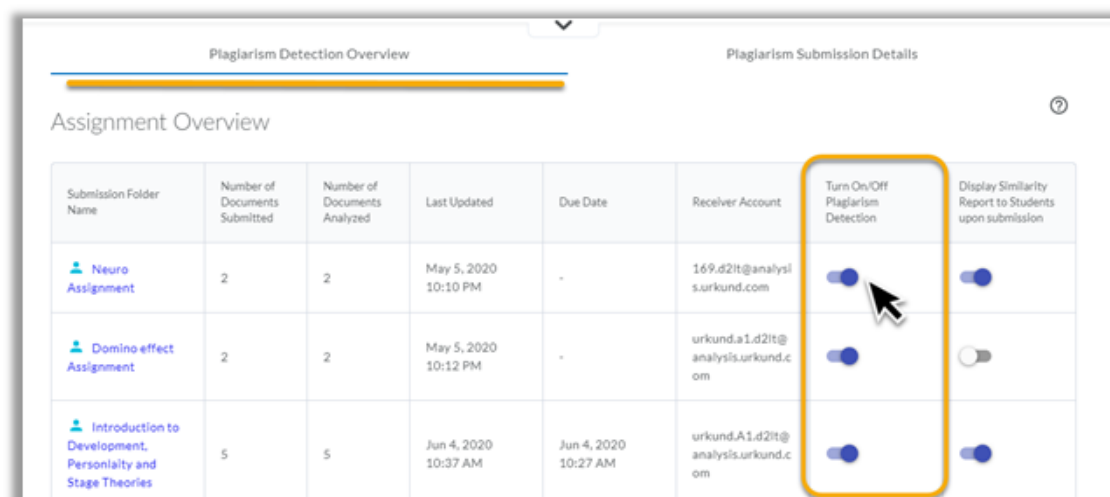


You are now inside the Urkund Tool in your course.

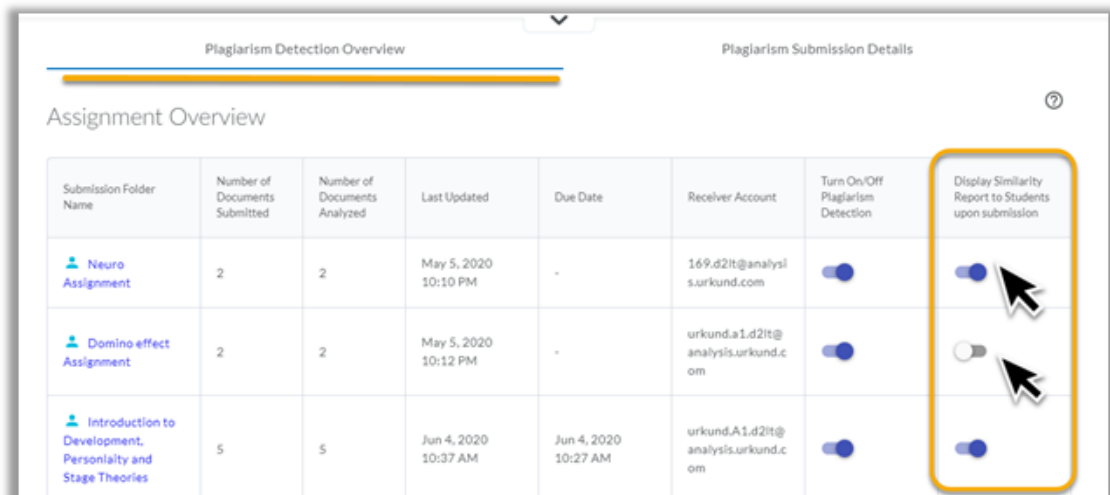


The Assignment Overview page is now open.

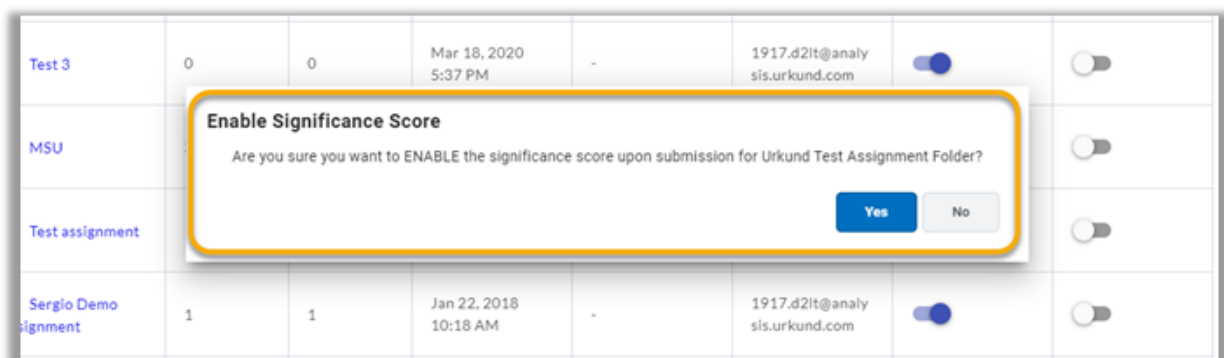
Select which assignments you wish to have the Urkund tool enabled for and turn it ON under the 'Turn on/off Plagiarism Detection' column.



Now you can also select whether you want your students to see their Urkund Similarity Score as soon as they submit their work, or not, by turning the toggle for this option on/off.



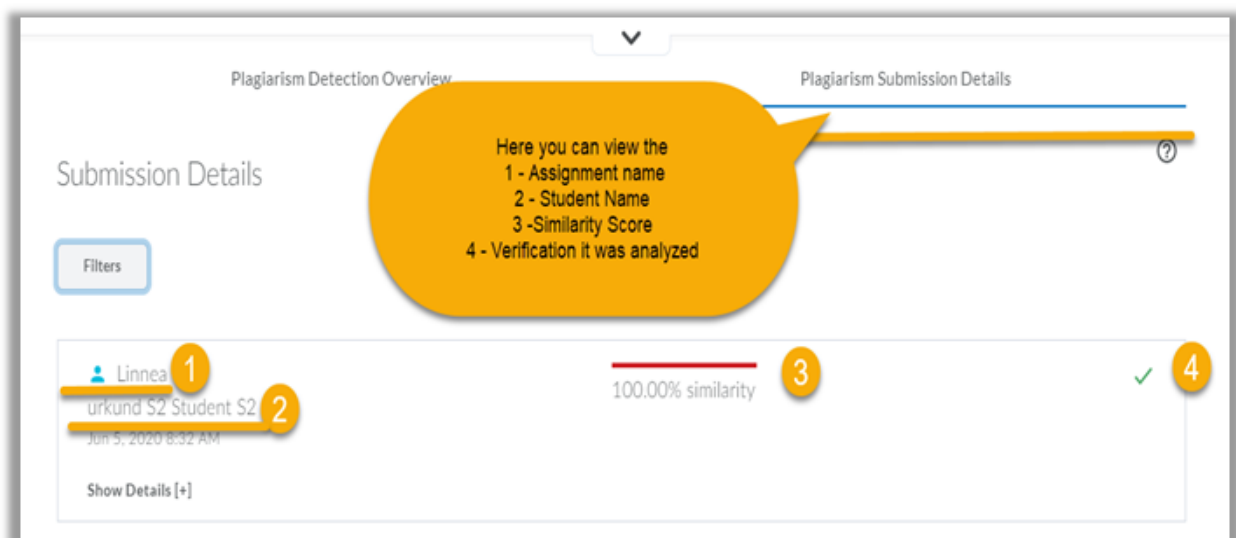
A window will appear asking you to verify your selection.



## Access to Submission Details

'Plagiarism Submission Details' provides information about Urkund assignments:

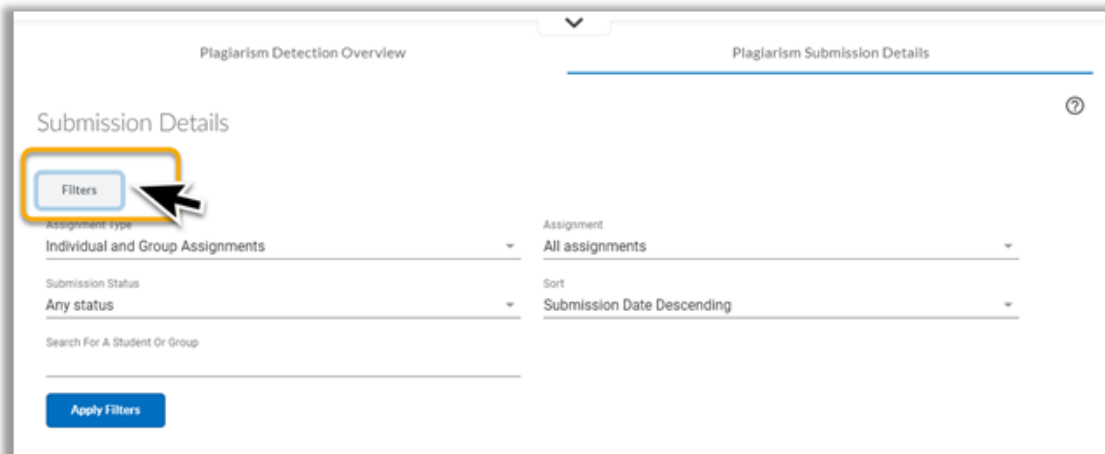
1. Assignment Name
2. Student Name
3. Similarity Score
4. Verification submission was analyzed by Urkund



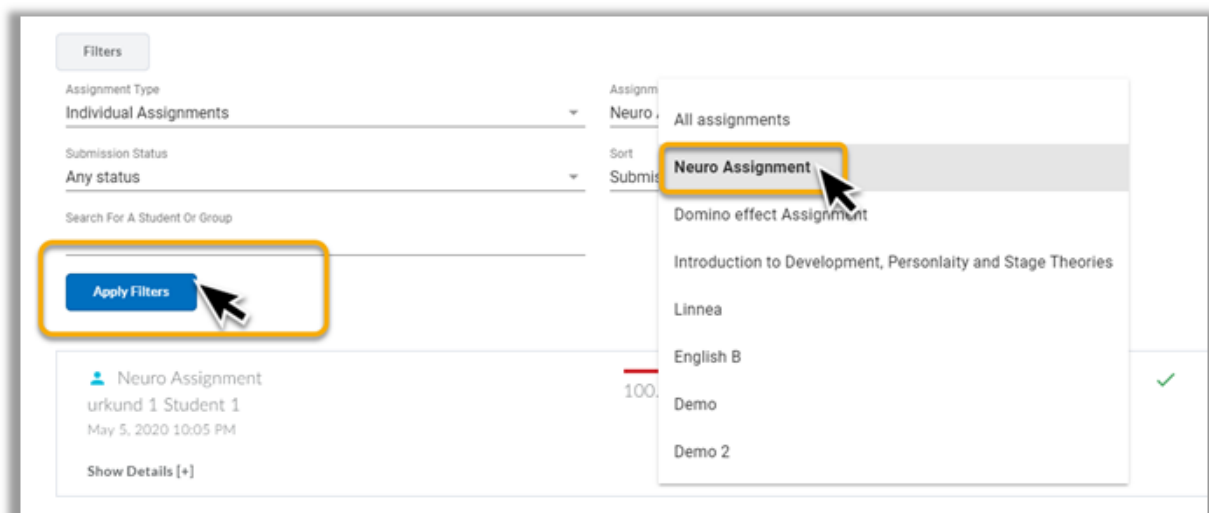
NOTE: In the example above, the 'Linnea' assignment had the 'Display Similarity Report to Students upon submission' feature turned ON.

Linnea	1	1	Jun 5, 2020 8:38 AM	-	urkund.f1.d2lt@analysis.orkund.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
					urkund.f4.d2lt@a		

You can apply a filter to the 'Plagiarism Submission Details' results.



Choose your filter options and then choose 'Apply Filters'.  
For example, here we chose only to show the 'Neuro Assignment'.





Now the Instructor can view details of the student's submission. Select the 'Hide Details' link under the student's name and date the assignment was submitted.

Here you can see all files submitted by this student for the selected assignment.

Neuro Assignment  
urkund 1 Student 1  
Jun 19, 2020 2:40 PM

100.00% similarity

Hide Details [-]

Document Name	Status	Significance Score	Last Updated
Urkund Terminology.docx	Processing	-	Jun 19, 2020 2:41 PM
My Personal Development Psych 101 doc.docx	Analyzed	100.00%	May 5, 2020 10:10 PM

To view the Urkund Similarity Report,

1. Select the three lines icon next to the document file name, and
2. then 'View Report'.

NOTE: The Urkund Similarity Report will open in a new tab.

1

Neuro Assignment  
urkund 1 Student 1  
May 5, 2020 10:05 PM

Hide Details [-]

Document Name	Status	Significance Score	Last Updated
Urkund Terminology.docx	Processing	-	Jun 19, 2020 2:41 PM
My Personal Development Psych 101 doc.docx	Analyzed	100.00%	May 5, 2020 10:10 PM

2 Details [-]

Document Name

My Personal Development Psych 101 doc.docx

View Report

Submission Feedback

If the Instructor does NOT want the student to see their Similarity Score upon submission, they will need to turn this option OFF.

This is done in the 'Plagiarism Detection Overview' screen, by de-selecting the toggle for 'Display Similarity Report to Students upon submission'

Submission Folder Name	Number of Documents Submitted	Number of Documents Analyzed	Last Updated	Due Date	Receiver Account	Turn On/Off Plagiarism Detection	Display Similarity Report to Students upon submission
Neuro Assignment	3	3	Jun 19, 2020 2:46 PM	-	169.d2lt@analysis.orkund.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Domino effect Assignment	2	2	May 5, 2020 10:12 PM	-	orkund.a1.d2lt@analysis.orkund.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Now the assignment ('Domino effect Assignment') will not display a Similarity Score in the 'Plagiarism Submission Details' screen:

Show Details [+]

Domino effect Assignment

May 5, 2020 10:06 PM

Show Details [+]

Neuro Assignment

May 5, 2020 10:05 PM

Show Details [+]

100.00% similarity

A Similarity Score is not visible for the 'Domino effect Assignment'; while the 'Neuro Assignment' has a Similarity Score displayed.

When a Student is viewing their Assignment in the Urkund tool, they also have the choice to 'Opt Out' their file submission.


This does NOT mean the student's work will not be analyzed for plagiarism by Urkund. Instead, it means that the student can choose whether their work will be added to Urkund's global repository and available outside their institution for potential text matches.

The screenshot shows the Urkund interface for 'urkund Course 3'. The top navigation bar includes icons for Content, Urkund, Assignments, Discussions, Quizzes, Classlist, Grades, and Class Progress. A user profile icon for 'urkund 1 Student 1 impersonating' is circled in orange. Below the navigation bar, the section 'Assignments Analyzed for Plagiarism' is displayed. A specific assignment, 'Neuro Assignment', is shown with a '100.00% similarity' score and a green checkmark. A 'Hide Details [-]' button is present. A table lists the analyzed documents:

Document Name	Status	Significance Score	Last Updated
View Report	Analyzed	100.00%	Jun 19, 2020 2:46 PM
Opt Out	Analyzed	100.00%	May 5, 2020 10:10 PM
Submission Feedback			

The 'Opt Out' link in the second row of the table is highlighted with an orange box.

The student is always given this option, even if the assignment does not have the 'Display Similarity Report to Students upon Submission' turned ON.





Introduction to Development, Personality and Stage Theories

May 5, 2020 10:06 PM

Show Details [+]

100.00% similarity








Domino effect Assignment

May 5, 2020 10:06 PM

Hide Details [-]

Document Name	Status	Significance Score	Last Updated
<div>  <p>Opt Out</p> <p>Submission Feedback</p> </div>	Analyzed	Awaiting Release	May 5, 2020 10:12 PM

Please check out our 'Tips for Instructors using Urkund within Brightspace' for more information.



## About Urkund

Urkund supports academic institutions, secondary schools, and corporations in their institutional efficiency and effort to safeguard original thinking. We deliver a fully automated system for checking text originality and preventing plagiarism. The software can be integrated into all major learning management systems and uses advanced machine learning to deliver test-winning accuracy. With 20 years at the forefront of promoting academic integrity, Urkund now serves over 5,000 institutions in nearly 80 countries worldwide. Urkund is privately owned and headquartered in Stockholm, Sweden.

For additional support and professional development resources please contact [support@urkund.com](mailto:support@urkund.com).

[urkund.com](https://urkund.com)