

# PGS/CGS D and PDF – How to apply using the NSERC online system (Form 201)

What you need:

- NSERC online system account
- Application instructions
- Selection Committee Guide



Natural Sciences and Engineering  
Research Council of Canada

Canada

Search

Students and Fellows ▾ Professors ▾ Business ▾ Information for ▾ About ▾

Home > Discover

Discover /

Develop

Explore

Promote

Celebrate

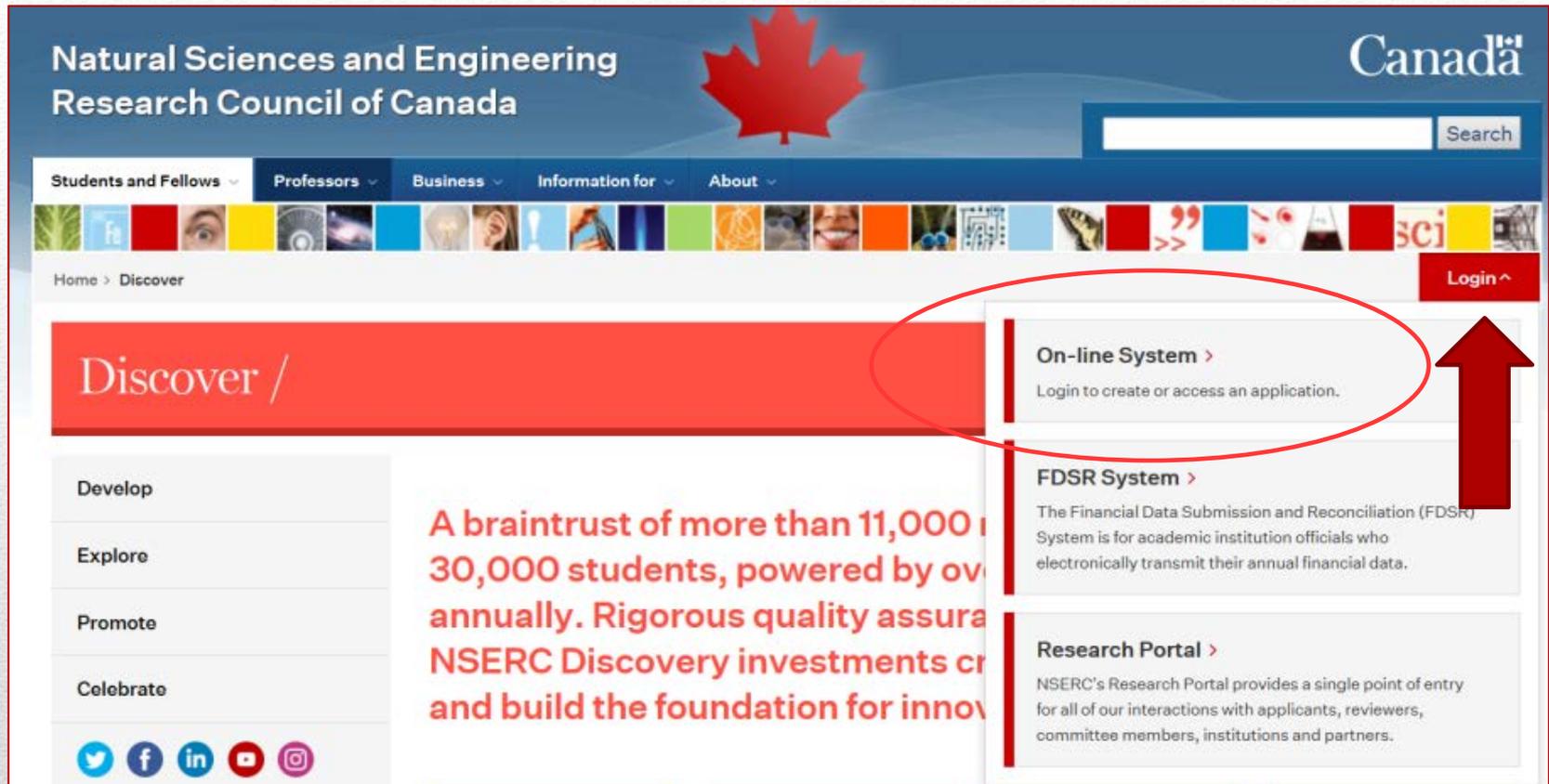
A braintrust of more than 11,000  
30,000 students, powered by over  
annually. Rigorous quality assurance  
NSERC Discovery investments create  
and build the foundation for innovation

On-line System >  
Login to create or access an application.

FDSR System >  
The Financial Data Submission and Reconciliation (FDSR)  
System is for academic institution officials who  
electronically transmit their annual financial data.

Research Portal >  
NSERC's Research Portal provides a single point of entry  
for all of our interactions with applicants, reviewers,  
committee members, institutions and partners.

Login ^



[www.nserc-crsng.gc.ca](http://www.nserc-crsng.gc.ca)

NSERC online system (Form 201)



**Form**

**Form 201 - Application Profile**

- Application Profile
- Person Profile
- Addresses
- Academic Background
- Experience
- Awards
- Location of Tenure
- Justification Loc. Tenure
- Thesis
- Key Words
- Outline of Proposed Research
- Justif. for Eligibility of Proposed Research
- Contributions/ Statements
- Special Circumstances
- Transcripts - Direct Reports on the Applicant
- Proactive Disclosure**
- Proactive Disclosure

This information was transferred from the New Application screen. You may update the fields as needed.

**Title of proposal**

200 (200 chars)

Application language English

**Proposed starting date of award**

 yyyy  mm 

- Option A = You are currently registered at an institution (Canadian or foreign) without a quota for NSERC.
- Option B = You were not registered at any time during the year of application in a degree program at any institution, with or without a quota for NSERC.
- Option C = You are currently registered in a degree program at a Canadian institution with a quota for NSERC, or are on an approved leave of absence from such a degree program.
- Option D = You are not currently registered in a degree program but were registered at any other time during the year of application in a degree program at a Canadian institution with a quota for NSERC.



*Doctoral applicants must choose carefully!*

# Application profile



**Form**

- Application Profile
- Person Profile
- Addresses
- Academic Background
- Experience
- Awards
- Location of Tenure
- Justification Loc. Tenure
- Thesis
- Key Words
- Outline of Proposed Research
- Justif. for Eligibility of Proposed Research
- Contributions/ Statements
- Special Circumstances
- Transcripts - Direct Reports on the Applicant
- Proactive Disclosure**
- Proactive Disclosure

### Form 201 - Academic Background

Include only current and past degree programs. Please use the section 'Other' for any additional degree.

Type of degree **Bachelor's**

Delete

Institution Use the 'List...' button List...

Name if not available (100 chars)

Department Use the 'List...' button

Name if not available (100 chars)

Country

Period of study Started [ ] yyyy [ ] mm [ ]

Awarded/Expected [ ] yyyy [ ] mm [ ]

Name of discipline (50 chars)

Type of degree **Master's**

Delete

Institution Use the 'List...' button List...

Name if not available (100 chars)

Department Use the 'List...' button

Name if not available (100 chars)

Country

Period of study Started [ ] yyyy [ ] mm [ ]

Transferred to Ph.D. without completing master's [v]

Awarded/Expected [ ] yyyy [ ] mm [ ]

Name of discipline (50 chars)

# Academic background



<b>Form</b>	<b>Form 201 - Work Experience</b>
Application Profile	Beginning with the most recent, list your academic, research and other relevant work experience. In the Nature of work field, indicate if you gained the experience during a program of study.
Person Profile	
Addresses	
Academic Background	
Experience	
Awards	<b>Current occupation 1 of 6</b> <span style="float: right;">Delete</span>
Location of Tenure	Period of employment from <input type="text"/> yyyy <input type="text"/> mm  to <input type="text"/> yyyy <input type="text"/> mm 
Justification Loc. Tenure	Type of appointment <input type="text"/> ▼
Thesis	Position held <input type="text"/> (60 chars)
Key Words	Organization <input type="text"/> (100 chars)
Outline of Proposed Research	Department <input type="text"/> (40 chars)
Justif. for Eligibility of Proposed Research	Supervisor <input type="text"/> (60 chars)
Contributions/ Statements	Nature of work <input type="text"/> (100 chars)
Special Circumstances	<b>Previous occupation 2 of 6</b> <span style="float: right;">Delete</span>
Transcripts - Direct	Period of employment from <input type="text"/> yyyy <input type="text"/> mm  to <input type="text"/> yyyy <input type="text"/> mm 
Reports on the Applicant	Type of appointment <input type="text"/> ▼
<b>Proactive Disclosure</b>	Position held <input type="text"/> (60 chars)
Proactive Disclosure	Organization <input type="text"/> (100 chars)
	Department <input type="text"/> (40 chars)
	Supervisor <input type="text"/> (60 chars)

# Work experience



<b>Form</b>	<b>Form 201 - Scholarships and Other Awards Offered</b>
Application Profile	List only competitive awards based on academic or research excellence and/or leadership or communication abilities. Include NSERC awards and declined awards. You may list up to ten awards starting with your most recent awards.
Person Profile	<b>Note:</b> "declined awards" refers to awards that were offered to you but which you declined.
Addresses	
Academic Background	
Experience	
Awards	<b>New Entry</b> <span style="float: right;">Delete</span>
Location of Tenure	Name of award <input type="text"/> (35 chars)
Justification Loc. Tenure	Location of tenure <input type="text"/> (35 chars)
Thesis	Value Per Year <input type="text"/> SCAD
Key Words	Period held from <input type="text"/> yyyy <input type="text"/> mm <input type="text"/> Declined <input type="checkbox"/>
Outline of Proposed Research	to <input type="text"/> yyyy <input type="text"/> mm <input type="text"/>
Justif. for Eligibility of Proposed Research	Level <input type="text"/>
Contributions/ Statements	Type <input type="text"/>
Special Circumstances	<b>New Entry</b> <span style="float: right;">Delete</span>
Transcripts - Direct	Name of award <input type="text"/> (35 chars)
Reports on the Applicant	Location of tenure <input type="text"/> (35 chars)
<b>Proactive Disclosure</b>	Value Per Year <input type="text"/> SCAD
Proactive Disclosure	Period held from <input type="text"/> yyyy <input type="text"/> mm <input type="text"/> Declined <input type="checkbox"/>
	to <input type="text"/> yyyy <input type="text"/> mm <input type="text"/>
	Level <input type="text"/>
	Type <input type="text"/>

# Scholarships and other awards offered <sup>6</sup>



<b>Form</b>	<b>Form 201 - Location of Tenure</b>
Application Profile	<p>Indicate where you would like to hold this award, in order of preference.</p> <p><b>Note:</b> The 'List...' button contains a list of postsecondary institutions.</p> <hr/> <p><b>Proposed location of tenure</b></p> <p><b>Institution / organization</b> <input type="text"/> <input type="button" value="List..."/></p> <p>Name if not available <input type="text"/> (100 chars)</p> <p><b>Department</b> <input type="text"/></p> <p>Name if not available <input type="text"/> (100 chars)</p> <p>Proposed supervisor <input type="text"/> (60 chars)</p> <p><b>Program of study</b> <input type="text"/> (100 chars)</p> <hr/> <p><b>Second location (if appropriate)</b></p> <p>Institution / organization <input type="text"/> <input type="button" value="List..."/></p> <p>Name if not available <input type="text"/> (100 chars)</p> <p>Department <input type="text"/></p> <p>Name if not available <input type="text"/> (100 chars)</p> <p>Proposed supervisor <input type="text"/> (60 chars)</p> <p>Program of study <input type="text"/> (100 chars)</p>
Person Profile	
Addresses	
Academic Background	
Experience	
Awards	
Location of Tenure	
Justification Loc. Tenure	
Thesis	
Key Words	
Outline of Proposed Research	
Justif. for Eligibility of Proposed Research	
Contributions/ Statements	
Special Circumstances	
Transcripts - Direct	
Reports on the Applicant	
<b>Proactive Disclosure</b>	
Proactive Disclosure	

# Location of tenure



<b>Form</b>	<b>Form 201 - Justification for location of tenure</b>
Application Profile	Provide a rationale for your choice(s) for location of tenure. <b>To confirm that your text will fit, save your information and select 'Preview', then adjust accordingly.</b>
Person Profile	
Addresses	See instructions for further details.
Academic Background	
Experience	
Awards	
Location of Tenure	
Justification Loc. Tenure	
Thesis	
Key Words	
Outline of Proposed Research	
Justif. for Eligibility of Proposed Research	
Contributions/ Statements	
Special Circumstances	
Transcripts - Direct	
Reports on the Applicant	
<b>Proactive Disclosure</b>	
Proactive Disclosure	



*Only applicable to PDF applicants*

# Justification for location of tenure



Form	<b>Form 201 - Scholarship/Fellowship Information</b>	
Application Profile	<b>At the time of application, are you attending university?</b> <input type="text"/>	
Person Profile	<b>Proposed degree program</b> <input type="text"/>	
Addresses	If you are offered an award, do you plan to take it up at a foreign university? <input type="text"/>	
Academic Background	If you answered yes to the previous question, do you still want to be considered for an Alexander Graham Bell Canada Graduate Scholarship which is tenable only in Canada? <input type="text"/>	
Experience		
Awards		
Location of Tenure		
S&F Information		
Thesis	Number of months of graduate studies (master's and doctoral) you have completed as of December 31 of the year of application in the natural sciences and engineering (if none, enter "0"):	
Key Words	•	Months of full-time studies <input type="text"/>
Outline of Proposed Research	•	Months of part-time studies <input type="text"/>
Bibliography		
Justif. for Eligibility of Proposed Research		
Contributions/Statements	<b>Number of months of studies you have completed, as of December 31 of the year of application, in the program for which you are requesting funding (if none, enter « 0 »):</b>	
Special Circumstances	•	Months of full-time studies <input type="text"/>
Transcripts - Direct	•	Months of part-time studies <input type="text"/>
Transcripts - University		
Reports on the Applicant		
University Comments		
<b>Proactive Disclosure</b>		
Proactive Disclosure		

Only applicable to PGS/CGS D applicants

# Scholarship/fellowship information 9



<b>Form</b>	<b>Form 201 - Thesis Information</b>
Application Profile	<p>Information on theses completed or in progress. For completed degrees, indicate the date by which you completed all degree requirements (not the convocation date). This includes your thesis defence, corrections, and deposition of thesis.</p> <p>Degree <input type="text"/> (60 chars)</p> <p>Supervisor <input type="text"/> (60 chars)</p> <p>Date degree requirements completed <input type="text"/> yyyy <input type="text"/> mm <input type="text"/></p> <p>Title of the thesis <input type="text"/> (200) (200 chars)</p> <p>Degree <input type="text"/> (60 chars)</p> <p>Supervisor <input type="text"/> (60 chars)</p> <p>Date degree requirements completed <input type="text"/> yyyy <input type="text"/> mm <input type="text"/></p> <p>Title of the thesis <input type="text"/> (200) (200 chars)</p>
Person Profile	
Addresses	
Academic Background	
Experience	
Awards	
Location of Tenure	
Justification Loc. Tenure	
Thesis	
Key Words	
Outline of Proposed Research	<p>Summary of thesis most recently completed or in progress. Use plain language. Do not reproduce the thesis abstract. <b>To confirm that your text will fit, save your information and select 'Preview', then adjust accordingly.</b></p> <p><input type="text"/></p>
Justif. for Eligibility of Proposed Research	
Contributions/ Statements	
Special Circumstances	
Transcripts - Direct Reports on the Applicant	
<b>Proactive Disclosure</b>	
Proactive Disclosure	

# Thesis information



<b>Form</b>	<b>Form 201 - Key Words / Research Subject Code</b>																				
Application Profile	<p>The Research Subject Code entered on the application will determine the selection committee in which the application will be evaluated. Consult the <a href="#">List of Research Subject Codes for Scholarships and Fellowships</a> before making your selection.</p> <p><b>Research subject code</b></p> <p>Primary <input type="text" value="Use the 'List...' button"/> <input type="button" value="List..."/></p> <p><b>Key words</b></p> <p>List up to ten (10) key words that describe your proposed research (for example, nuclear physics, geochemistry, etc.)</p> <table border="1"> <tr><td><input type="text"/></td><td>(36 chars)</td></tr> </table>	<input type="text"/>	(36 chars)																		
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>		(36 chars)																			
<input type="text"/>	(36 chars)																				
Person Profile																					
Addresses																					
Academic Background																					
Experience																					
Awards																					
Location of Tenure																					
Justification Loc. Tenure																					
Thesis																					
Key Words																					
Outline of Proposed Research																					
Justif. for Eligibility of Proposed Research																					
Contributions/ Statements																					
Special Circumstances																					
Transcripts - Direct																					
Reports on the Applicant																					
<b>Proactive Disclosure</b>																					
Proactive Disclosure																					

# Research subject code/keywords



**Form**

**Form 201 - Diversity Considerations in Research Design**

Application Profile

Person Profile

Addresses

Academic Background

Experience

Awards

Location of Tenure

Justification Loc. Tenure

Thesis

Key Words

Diversity in Research

Outline of Proposed Research

Justif. for Eligibility of Proposed Research

Contributions/ Statements

Special Circumstances

Transcripts - Direct

Reports on the Applicant

**Are diversity considerations including, but not limited to, sex and gender taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings?**

If you answer "**yes**" to the question above, please ensure that diversity considerations are incorporated throughout your proposal (i.e. research design, methods, analysis and interpretation, and/or dissemination of their findings).

If you answer "**no**" to the question above, please use the text box provided to explain why diversity considerations are not relevant to your research design.

750 (750 chars) 17 (up to 18 rows)

# Diversity considerations



**Form**

**Form 201 - Outline of Proposed Research**

Application Profile

Person Profile

Addresses

Academic Background

Experience

Awards

Location of Tenure

Justification Loc. Tenure

Thesis

Key Words

Diversity in Research

Outline of Proposed Research

Justif. for Eligibility of Proposed Research

Contributions/ Statements

Special Circumstances

Transcripts - Direct

Reports on the Applicant

Select "Instructions" from the common menu bar for details concerning this electronic attachment. For detailed instructions on the attachment process and attachment presentation, consult the [Electronic Attachment Instructions](#).

**Your electronic file attachment must meet the following specifications:**

- PDF format
- Maximum file size is 3 Mb
- 8 ½" x 11" (216mm x 279mm)
- Maximum pages: 2

**Outline of Proposed Research**

Type File

Document description

(50 chars)

Filename

Browse...

Status Document missing. (You must retrieve your document and select Attach.)

Attach

# Outline of proposed research



**Form**

- Application Profile
- Person Profile
- Addresses
- Academic Background
- Experience
- Awards
- Location of Tenure
- Justification Loc. Tenure
- Thesis
- Key Words
- Diversity in Research
- Outline of Proposed Research
- Justif. for Eligibility of Proposed Research
- Contributions/ Statements
- Special Circumstances
- Transcripts - Direct
- Reports on the Applicant

## Form 201 - Justification for Eligibility of Proposed Research

Select "Instructions" from the common menu bar for details concerning this electronic attachment. For detailed instructions on the attachment process and attachment presentation, consult the [Electronic Attachment Instructions](#).

**Your electronic file attachment must meet the following specifications:**

- PDF format
- Maximum file size is 3 Mb
- 8 1/2" x 11" (216mm x 279mm)
- Maximum pages: 1

### Justification for Eligibility of Proposed Research

Type	File
Document description	<input type="text" value=""/> (50 chars)
Filename	<input type="text" value=""/> Browse...
Status	
<input type="button" value="Attach"/>	

# Justification for eligibility of proposed research



- Form**
- Application Profile
- Person Profile
- Addresses
- Academic Background
- Experience
- Awards
- Location of Tenure
- S&F Information
- Thesis
- Key Words
- Outline of Proposed Research
- Bibliography**
- Justif. for Eligibility of Proposed Research
- Contributions/ Statements
- Special Circumstances
- Transcripts - Direct
- Transcripts - University
- Reports on the Applicant
- University Comments
- Proactive Disclosure**
- Proactive Disclosure

## Form 201 - Bibliography

Upload a PDF containing your bibliography.

Select "Instructions" from the common menu bar for details concerning this electronic attachment. For detailed instructions on the attachment process and attachment presentation, consult the [Electronic Attachment Instructions](#).

**Your electronic file attachment must meet the following specifications:**

- PDF format
- Maximum file size is 3 Mb
- 8 ½" x 11" (216mm x 279mm)
- Maximum pages: 5

Bibliography	
<b>Type</b>	File
<b>Document description</b>	<input style="border: none; border-bottom: 1px solid #ccc;" type="text" value=""/> (50 chars)
<b>Filename</b>	<input style="border: none; border-bottom: 1px solid #ccc;" type="text" value=""/> <input style="border: none; background-color: #ccc;" type="button" value="Browse..."/>
<b>Status</b>	
<input style="border: none; background-color: #ccc;" type="button" value="Attach"/>	

Only applicable to PGS/CGS D applicants

# Bibliography



<b>Form</b>
Application Profile
Person Profile
Addresses
Academic Background
Experience
Awards
Location of Tenure
S&F Information
Thesis
Key Words
Diversity in Research
Outline of Proposed Research
Bibliography
Justif. for Eligibility of Proposed Research
<b>Contributions/ Statements</b>
Special Circumstances
Transcripts - Direct
Transcripts - University
Reports on the Applicant
University Comments

## Form 201 - Contributions/ Statements

Select "Instructions" from the common menu bar for details concerning this electronic attachment. For detailed instructions on the attachment process and attachment presentation, consult the [Electronic Attachment Instructions](#).

### Your electronic file attachment must meet the following specifications:

- PDF format
- Maximum file size is 3 Mb
- 8 ½" x 11" (216mm x 279mm)
- Maximum pages: 2

### Contributions/Statements

<b>Type</b>	File
<b>Document description</b>	Testing
<b>Status</b>	Document has been attached.

Proofread

Delete

# Contributions and statements



## Explain & describe impact

- Delays:
  - Productivity
  - Performance
- Family responsibilities
- Parental leave
- Health problems
- Disabilities
- COVID-19
- Any other applicable circumstances



# Special circumstances



<b>Form</b>
Application Profile
Person Profile
Addresses
Academic Background
Experience
Awards
Location of Tenure
Justification Loc. Tenure
Thesis
Key Words
Diversity in Research
Outline of Proposed Research
Justif. for Eligibility of Proposed Research
Contributions/ Statements
Special Circumstances
Transcripts - Direct
Reports on the Applicant

## Form 201 - Special Circumstances

**Describe any special circumstances that have had an effect on your performance or productivity. Select "Instructions" from the common menu bar for detailed instructions.**

2300 (2300 chars) 24 (up to 25 rows)

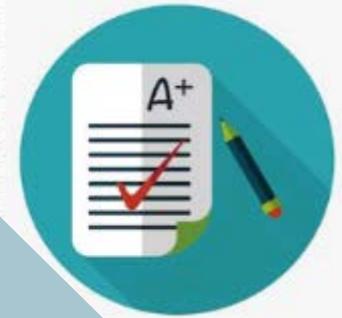
# Special circumstances



**Follow  
instructions  
carefully**

**Provide  
official, up-  
to-date  
versions**

**Review  
before  
submitting  
application**



# Transcripts



**Form**

- Application Profile
- Person Profile
- Addresses
- Academic Background
- Experience
- Awards
- Location of Tenure
- S&F Information
- Thesis
- Key Words
- Diversity in Research
- Outline of Proposed Research
- Bibliography
- Justif. for Eligibility of Proposed Research
- Contributions/ Statements
- Special Circumstances
- Transcripts - Direct
- Transcripts - University
- Reports on the Applicant
- University Comments

**Form 201 - Transcripts - Direct**

Select "Instructions" from the common menu bar for details concerning this electronic attachment. For detailed instructions on the attachment process and attachment presentation, consult the [Electronic Attachment Instructions](#).

**Your electronic file attachment must meet the following specifications:**

- PDF format
- Maximum file size is 3 Mb
- 8 ½" x 11" (216mm x 279mm)

**Transcripts - Direct**

Type File

**Document description**  (50 chars)

**Filename**

**Status** Document missing. (You must retrieve your document and select Attach.)

# Transcripts (direct applicants)



<b>Form</b>
Application Profile
Person Profile
Addresses
Academic Background
Experience
Awards
Location of Tenure
S&F Information
Thesis
Key Words
Diversity in Research
Outline of Proposed Research
Bibliography
Justif. for Eligibility of Proposed Research
Contributions/ Statements
Special Circumstances
Transcripts - Direct
Transcripts - University
Reports on the Applicant
University Comments

## Form 201 - Transcripts - University

The university designate is appointed by the university. It is the responsibility of the applicant to ensure that the designate has all official and up-to-date transcripts relating to their application. The applicant must provide a transcript for all programs listed in the "Academic Background" module.

Enter the Family name, Given name and E-mail address of the university designate who will scan and upload your university transcripts.

### Transcripts

Delete Resend

Status		
Family name	<input type="text"/>	(30 chars)
Given name	<input type="text"/>	(30 chars)
Email address	<input type="text"/>	(100 chars)

# Transcripts (university applicants) <sup>21</sup>



<b>Form</b>
Application Profile
Person Profile
Addresses
Academic Background
Experience
Awards
Location of Tenure
Justification Loc. Tenure
Thesis
Key Words
Diversity in Research
Outline of Proposed Research
Justif. for Eligibility of Proposed Research
Contributions/ Statements
Special Circumstances
Transcripts - Direct
Reports on the Applicant

## Form 201 - Reports on the Applicant

Provide information on the two references who will each complete the Report on the Applicant. The reports must be completed by persons capable of making an informed assessment.

After the data is saved, the system will automatically generate an e-mail to each reference inviting them to complete a Report on the Applicant.

### Report

Delete Resend Unlock

#### Status

Family name  (30 chars)

Given name  (30 chars)

Email address  (100 chars)

Complete by  yyyy  mm  dd 

### Report

Delete Resend Unlock

#### Status

Family name  (30 chars)

Given name  (30 chars)

Email address  (100 chars)

Complete by  yyyy  mm  dd 

# Reports on the applicant



## Form 201

### PGS D applicants applying through a Canadian University

1. Select **Verify** to ensure your application is complete (status will appear as Completed).
2. **Submit** your application to your institution for approval (status will appear as Submitted). This action is the equivalent of you signing the application. Refer to [Electronic Submission of Applications and What do the electronic or original signatures on the application mean?](#)
3. Your institution submits your application to NSERC for consideration (status will appear as **Approved**).

### PGS D and PDF applicants applying directly to NSERC

1. Select **Verify** to ensure your application is complete (status will appear as Completed).
2. Select **Submit** to forward your application to NSERC (status will appear as Submitted). This action is the equivalent of you signing the application. Refer to [Electronic Submission of Applications and What do the electronic or original signatures on the application mean?](#)
3. Once submitted and received by NSERC, the status will appear as **Received**.

Program	Application Title	Reference Number	Status	Last Updated	Edit Form	Verify Completeness	Preview/Print	Submit
Postgraduate Scholarships - PGS D	Title of proposal	145122819	Completed	2020/07/16	<a href="#">Edit</a>	<a href="#">Verify</a>	<a href="#">Preview</a>	<a href="#">Submit</a>

# Submitting the application



## NSERC program staff

- [schol@nserc-crsng.gc.ca](mailto:schol@nserc-crsng.gc.ca)

## Online services helpdesk

- [webapp@nserc-crsng.gc.ca](mailto:webapp@nserc-crsng.gc.ca)

Contact information

