# **Understanding your Academic Advisement Report**

Please note: The Advisement Report is a tool to audit degree requirements. Curriculum requirements are outlined in the School of Graduate Studies Calendar, in any given year, and are subject to change.

It is the responsibility of the student, in consultation with their Program, to ensure that all requirements have been satisfied.

The Graduate Academic Advisement Report is broken down into the following sections:

- School of Graduate Studies Required Courses
- Career Specific Requirements for your academic plan (if applicable)
- Program Specific Requirements consisting of courses and milestones (a milestone is a noncourse academic requirement, such as a project or a thesis)
- Additional Elective Courses (Non-Prescribed)
- Graduate Studies Exclusions

### **School of Graduate Studies Required Courses**

Each student is required to complete two required courses: SGS 101 and 201 once during their career as a graduate student. Once completed, they will show as completed and the requirement will be satisfied.

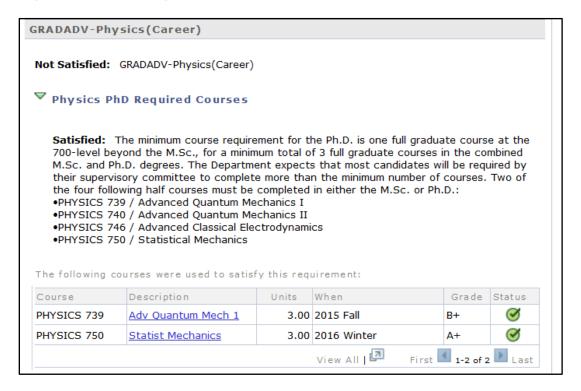
Below is an example of a satisfied requirement:



## Career Specific Requirements for your plan

For students who transition from Masters to PhD, there are requirements that may be required to be completed only once during their career.

For example, students in the Physics and Astronomy department are required to take two specified courses at some point in their career. This can be either as a Masters student or a PhD. Any requirements that are specific to the career will be detailed in this section.

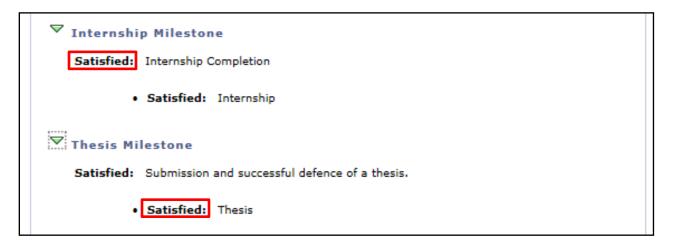


## Plan Specific Requirements (Courses and Milestones)

The advising report will list all courses and milestones and track their progress – either satisfied or not satisfied, that are required for your plan.



**Example of Completed Milestones:** Once a milestone has been posted as completed, it will show as "Satisfied" on the advisement report.



## Additional Elective Courses (Non-Prescribed)

An "Additional Electives Course" list will appear if the student has taken any extra courses or courses outside of the Program course list. Any failed courses or multi-term courses (i.e. Part A, B, C) will also appear in this section.

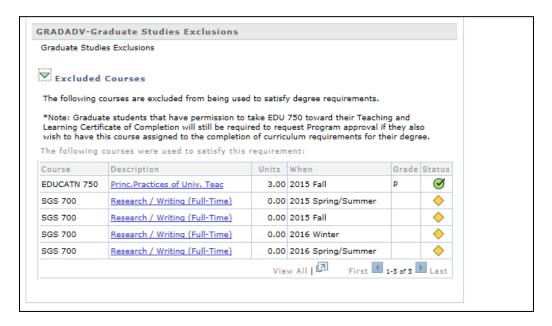
Note: Additional elective courses taken do not normally count towards degree requirements.



#### **Graduate Studies Excluded Courses**

The "Excluded Courses" list will appear for courses that do not count toward the curriculum requirements.

This section will include any placeholders that do not count towards completion of any program requirement and will also include any Education courses used to complete the Teaching and Learning Certificates of Completion.



## **Degree Completed**

Once all degree requirements have been satisfied, the entire academic advising report will show as collapsed with each element being satisfied as shown below, once expanded.

